

## **SITE ATTENDANT**

**GRADE 18**

*FLSA Status: Non-Exempt*

### **GENERAL DEFINITION OF WORK:**

Performs responsible manual work monitoring activities at a solid waste collection, processing, or disposal site; does related work as required. Work is performed under limited supervision. Position is considered essential personnel

### **ESSENTIAL FUNCTIONS/TYPICAL TASKS:**

#### **Operating various equipment within facility; screening waste entering site; maintaining site appearance; assisting the public.**

(These are intended only as illustrations of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.)

- Performs laborer and grounds maintenance duties, including sweeping, cleaning, sorting and stacking of materials, unloading materials.
- Maintains the appearance of the collection site and recycling processing facilities; performs general custodial and grounds keeping duties.
- Runs collection site and processing equipment, including compactors, conveyors, and magnets..
- Operates general office equipment.
- Manages traffic flow through facility.
- Assists public with unloading of material; answers questions about recycling; provides informational pamphlets.
- Collects litter as-necessary to maintain a clean facility.
- Performs related tasks as required.

### **KNOWLEDGE, SKILLS AND ABILITIES:**

General knowledge of environmental regulations; some knowledge of a variety of maintenance and manual tasks involved in operation of a collection site; ability to follow instructions both verbally and written; ability to work outdoors and on weekends; ability to establish and maintain effective working relationships with associates and the general public.

### **EDUCATION AND EXPERIENCE:**

Any combination of education and experience up to completion of high school.

### **PHYSICAL REQUIREMENTS:**

This is medium work requiring the exertion of 50 pounds of force occasionally, up to 20 pounds of force frequently, and up to 10 pounds of force constantly to move objects; work requires climbing, balancing, stooping, kneeling, crouching, reaching, standing, walking, pushing, pulling, lifting, fingering, grasping, and feeling; vocal communication is required for expressing or exchanging ideas by means of the spoken word; hearing is required to perceive information at normal spoken word levels; visual acuity is required for depth perception, color perception, peripheral vision, visual inspection involving small defects and/or small parts, assembly or fabrication of parts at or within arms length, operation of machines, operation of motor vehicles or equipment, and observing general surroundings and activities; the worker is subject to inside and outside environmental conditions, extreme cold, extreme heat, noise, vibration, hazards, atmospheric conditions, and oils. The worker may be exposed to bloodborne pathogens and may be required to wear specialized personal protective equipment.

### **SPECIAL REQUIREMENTS:**

Possession of a driver's license valid in the Commonwealth of Virginia.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential tasks.